

ANPD Washington Affiliate Meeting - Minutes
11/8/2018 6 p.m.

Present on call: Matt Liechty, Wendy Fordham, McKenzie Williams, Melani Magnum-Williams, Cindy Woolman, Ann Moore, Lauri Ledbeter, Lauri Jankowski
Minutes submitted by Lauri Jankowski

Goals for this phone call - Committee Status Updates

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| <ul style="list-style-type: none"> · Board Directors (plan for elections) | <p><i>Willingness to serve form available on ANPDWA website</i></p> <p><i>At the time of the meeting 3 members have submitted willingness to serve forms.</i></p> <p><i>Plan for elections end of January</i></p> |
| <ul style="list-style-type: none"> · Membership- (Amy Nowik/Ann Moore) | <p><i>Amy Nowik created a simple logo for ANPDWA which can be used on flyers & other mailings.</i></p> <p><i>We have 23 members so far!</i></p> <p><i>3 people registered immediately after newsletter went out.</i></p> |
| <ul style="list-style-type: none"> · Finance- (Lauri Jankowski, Elaina Robinson) <ul style="list-style-type: none"> o Bank account status o Motion to approve reimbursement of expenses o Integrated payment platforms: PayPal | <p><i>\$1109.75 collected from membership fees to date.</i></p> <p><i>\$1.75 fee to paypal for each membership transaction.</i></p> <p><i>Proposal to consider purchasing Quicken for future bookkeeping. Currently, Lauri L. is using excel spreadsheet to track finances</i></p> <p><i>Motion to reimburse Lauri Ledbeter and Lauri Jankowski for expenditures on affiliate start-up proposed by Wendy Fordham. Motion approved by Matt Leichy and Melani Magnum-Williams.</i></p> <p><i>Lauri J to contact Elaina R to transfer finance/treasury duties.</i></p> |

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| <p>· Scholarship & Journal Club (Matt Liechty and Susan Hanser)</p> | <p><i>Matt provided updates from journal club. First article up on the website. Facebook page created for dialogue/comments HEALWA information provided for downloading article to prevent copy wright infringement.</i></p> <p><i>Question asked about plan for in-person journal club meeting – No current plans Discussion/suggestion to come up w/plan for archiving & creating a data base</i></p> |
| <p>Communication/Networking (Wendy F & Lauri L)</p> | <p><i>Wendy solicited ideas about what members would want to see in future newsletters – send suggestions directly to Wendy How often should newsletter come out? Every other month or quarterly – will target January after ANPD cert prep course for next newsletter.</i></p> <p><i>Will work on creating a template for future newsletter to streamline the process. Cindy Woolman & Wendy to work on reaching a wider audience. Cindy is on planning committee for UWCNE & will reach out to that group about possible collaboration.</i></p> |
| <p>Education (Lauri J, Lauri L, Wendy)</p> | <p><i>Wendy has 30 people registered for her ANPD certification review course on January 3rd & 4th. Link to information & registration available on the website.</i></p> <p><i>Discussion about best timing for a one-day conference. Plan to work around dates of ANPD national convention (April) ANPD Northwest in Oregon (conference in Fall). June is possible but prob not realistic for 2019 to find venue & speakers.</i></p> <p><i>Continued discussion of webinars topics, frequency, best platform to use. Thought to provide something at least quarterly. There was general consensus that we wanted to give members something soon in return for their membership fee. Would like the ability to record webinars & make available to members.</i></p> |

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| <ul style="list-style-type: none"> · Committees on-hold pending membership and BOD elections: Awards & Recognition, Nominating | |
| <ul style="list-style-type: none"> · Next steps: <ul style="list-style-type: none"> o Elections! o Plan Eastern Wa/ Western Wa meetings & educational offerings | <p><i>Plan to hold elections until after January NPD certification course. Will hopefully have increase membership & BOD interest after ANPD cert course</i></p> |
| <p>Next general meeting: January 10th @ 6pm</p> <p>Future Events: NPD Certification review course: January 3-4, 2019 Tacoma, WA. Hosted by Wendy Fordham & CHI Franciscan</p> <p>ANPD National Conference: April 1-4, 2019 Phoenix, AZ Preconference workshops March 31st & April 1st</p> | <p><i>Wendy Fordham offered to plan a social gathering for ANPDWA membership after the January certification course.</i></p> |