

Hello Family and Friends of The Perry School,

I hope you all are doing well these last few weeks of school and are looking forward to those long warm summer days. First off, on behalf of The Friends of The Perry School, I would like to say Thank You to everyone who has supported our school through fundraising, volunteering and advocacy for our students. This year, we raised over \$19,000 for classroom supplies, Fields Trips, STEM Supplies, literacy intervention and more.

With the efforts of The Friends of The Perry and all of you, we were also able to secure a \$20,000 donation to help fund our Music Program. Without this donation, The Perry School would not have the funds to pay for The Community Music Center of Boston and the amazing program they bring to our students. Thank you all for your tireless efforts at providing quality educational experiences for our students.

As we begin to close our 2017/2018 school year, we look to find new leadership for our Friends of The Perry Parent/Teacher Organization. The next Friends of the Perry Meeting will be held on Wednesday, June 13, 2018 at 4:30 PM. At this meeting, we will be holding elections for President, Co-Secretary and Co-Treasurer positions. Please help us to continue showing our students that we care about their future through strong leadership and community.

If you are interested in learning more about our leadership opportunities, please review the information below or email perryschoolsouthie@gmail.com. Please remember, we work as a team to accomplish our goals and open a new world of educational opportunities for our students.

Thank you all,

The Friends of The Perry President
Angela Eastman

Description of Parent Council Officers

President

The President of the F.O.P. will provide leadership and direction, and act as the spokesperson for the F.O.P. The President will also sign important documents on behalf of the F.O.P. with input from the other members. Lastly, they will help decide items for the meeting agenda and communicate regularly with the principal.

Co-Secretary

The Secretary takes notes during all general meetings, prepares minutes and distributes minutes the following week via email to subscribed parents. The Secretary will also be responsible for coordinating the calendar of events throughout the year. The Secretary will send out a monthly invitation to the F.O.P. meetings through the Perry School Gmail account. Finally, the Secretary will be responsible for coordinating the fundraising committees that will be set up for annual events.

Co-Treasurer

The Treasurer is responsible for keeping record of all funds raised by or donated to The F.O.P. The Treasurer will prepare written reports regarding F.O.P. financials and distribute to the F.O.P. members. The Treasurer will work closely with the principal of the school to keep a detailed financial record of what funds are being collected as well as how funds have been allocated. The Treasurer will be provided with a PTO Financial Management Software program.

****The distribution of funds must unanimously be approved by the F.O.P. President, F.O.P. Officers and The Perry School Principal. All Teachers and staff must fill out the Teacher Request Form, and the request needs to be approved before any funds will be considered for distribution****