

**MINUTES OF VERMILION MUNICIPAL PLANNING COMMISSION on December 4, 2019**  
7:00 pm - Municipal Complex, 687 Decatur Street, Vermilion

PRESENT: *Jim Chapple, Heather Shirley, Joe Williams.* ABSENT: *Heidi Strickler, Jim Pajk*

In ATTENDANCE: *Chris Howard, City Engineer; Bill DiFucci, Building Inspector*

GUESTS: *Mayor Forthofer*

Chairman Heather Shirley called the Wednesday, December 4, 2019 meeting to order.

**Approval of Minutes:**

**J. Chapple MOVED;** J. Williams seconded to approve the minutes of the November 6, 2019 meeting. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

**NEW BUSINESS:**

**Jeff Hammerschmidt – 5895 Liberty Avenue (Lot Split)**

Dan Leuschen of 4313 Ardmore, South Euclid was present on behalf of the applicant to convey they recently put in a proposal for a lot split and over the process things had changed, so they resubmitted plans.

H. Shirley addressed the city engineer's correspondence dated December 2, 2019, which offered additional comments that needed to be addressed. However, she understood that the resubmittals were filed with the Building Department, which were forwarded to the Planning Commission members.

C. Howard said his comments have been addressed with the resubmittal of documentation. He explained that recently Mr. Hammerschmidt came forward and wanted to split the property into four pieces and now he is splitting them into two pieces.

**J. Williams MOVED;** J. Chapple seconded to approve the lot split application as submitted. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

Heather Shirley thanked Jim Pajk for serving on the Planning Commission as he will be going off the board. She noted that Mayor Forthofer is working on filling this position for 2020.

**Adjournment:**

**J. Chapple MOVED;** J. Williams seconded to adjourn the meeting after no further discussion came before the commission.

***Next Meeting:***

*The next meeting has been scheduled for Wednesday, January 8, 2020 at 7:00 p.m.*

*Gwen Fisher, Certified Municipal Clerk*