Glenfarg Village Hall 24 August 2016

		•
Agenda Item	<u>Minute</u>	Action
Present:	Cedric Wilkins, Kerry Davidson, Robert Morton, Christine Morton, Jean Andrew, Tim Corcoran, Jim Eodanable, Mac Stewart,	
<u>Apologies</u>	Janet Watson, Robin Watson	
<u>In</u> attendance	Tanya McKibbon, Kareen McGregor	
Minutes of previous meeting	 Minutes of previous meeting (22 June 2016) approved. 	
Matters arising	 The old meeting room windows were removed and disposed of by Ced and Tim. Ced has completed the Council's annual report and passed to Jean. This can be sent to the council with a copy of the accounts in exchange for a £250 grant. 	Jean
Hall Keeper's report	 Tanya provided an overview of bookings, and payments. Ced asked if Tanya could provide a list of bookings from the same month in the previous year to allow the committee to compare the level of bookings. It has become apparent that some users are not cleaning the hall properly after use. Kerry had also been asked to point out by a user that the kitchen is not as clean as it could be. Tanya will send a reminder to users about their responsibilities. It was also noted that users may not fully appreciate that they are responsible for obtaining a temporary licence should alcohol be sold or provided as part of a ticket price. Tanya to reinforce at the time of booking that the onus is on users to satisfy themselves whether a licence is required and obtain one if necessary. This information is contained in the terms and conditions sent to all bookings and this will ensure the hall is not liable in the event a necessary licence is not obtained. 	Tanya Tanya Tanya
Secretary's report	 Kerry has received two applications to join the committee from members of the community. They have been invited to attend the AGM on 21 September. Lisa Garrett was identified as someone who may wish to become a young member of the hall committee. Ced will call to invite her to the AGM. Janet Watson has been unable to find any spare 	Ced
	crockery in the loft. The crockery in the kitchen	Kerry

		I
	 Clark has provided details of a trade supplier and Kerry will research costs for replacing the crockery. There is a shortage of oilcloths for covering the card tables. Kerry will buy some more. 	Kerry
Property Convenor's report	 The water hammer returned to a different point in the toilets but has been fixed by a plumber and the invoice passed to Jean for payment. Tim is still waiting for the decorator to visit to assess the work required. A request for a child lock on the inside of the front door was approved. Tim / Ced to find a joiner to carry out work and other small repair jobs required. It was agreed that funding should be sought for the redecorating and repairs required to the stage front etc. Tim to apply for funding from the Fun Day. SEPA used to offer funding to the village – find out if this is still available. Kareen pointed out that one of the toilets is out of order. Tim will look at it. 	Tim Tim / Ced Tim / Ced
Treasurer's report	 Jean provided the committee with a financial update which currently shows a loss of £1,123.23 for the year to date. As a result of this it was agreed that the hall rental rates should be discussed at the AGM. A rental rate of £250 for weekend rental has become the norm but it was agreed that this rate should apply for rentals from Saturday morning to Sunday evening. Friday evening bookings will be charged in addition to this at the hourly rate. This will avoid the hall losing potential Friday evening bookings. 	Tanya
AOB	No AOB	
Temporary pub/club	 Discussions around the creation of a 'social hub' annexed to the hall have stalled while an agreement is reached as how best to form a sub-committee. The hall committee viewed the correspondence between the social hub committee and Ced. It was agreed there was a need to get the hall and social hub committees together, possibly with Councillor Willie Robertson as Chairman, and get down on paper what form the social hub would take. A suggestion by Steve Mee to secure a permanent alcohol licence is not going to be possible due to the cost involved and the need for a named individual to be present for all events involving the sale of alcohol. Jim suggested there may be a way to secure up to six temporary licenses in advance (one per month) .lim to look into this 	Jim

AOB	Ced put a suggestion to the committee that a sports hall/performance space be planned for the land to the rear of the hall and the hall converted to a pub/restaurant/social hub. This was discussed and the idea found favour with the committee. Ced to put this idea into a paper and share it with the social hub working group	Ced
Dates of future meetings	Date of next meeting: AGM, Wednesday, 21 September 2016 at 8pm.	