

<b><u>Glenfarg Village Hall</u></b> <b><u>14 June 2017</u></b>				
<b><u>Agenda Item</u></b>	<b><u>Minute</u></b>	<b><u>Action</u></b>		
<u>Present:</u>	Cedric Wilkins, Kerry Davidson, Jean Andrew, Tim Corcoran, Robin Watson, Kate Armstrong, John Armstrong			
<u>Apologies</u>	Jim Eodanable, Robert Morton, Christine Morton, Mac Stewart, Mark Crossey, Tanya McKibbon, Lisa Garrett			
<u>In attendance</u>	Kareen McGregor			
<u>Minutes of previous meeting</u>	<input checked="" type="checkbox"/> Minutes of previous meeting (22 March 2017) approved.			

<p><u>Matters arising</u></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Kate asked whether the hall Facebook page is public or a closed group. She will attempt to find out.</li> <li><input checked="" type="checkbox"/> Tim has installed a new light on the stage which is adequate for most activities on the stage. Technical/ performance lighting is organised by David Aird but this light is fine for other uses. Ced still to speak to David Aird about costs/ recommendations relating to a new sound system.</li> <li><input checked="" type="checkbox"/> Ced has applied to Lochelbank for funding for furniture and equipment for the proposed community café and has included new kitchen crockery in this. Decision to be given mid-August.</li> <li><input checked="" type="checkbox"/> It was suggested local artists could be given the chance to display their work in the community café and possibly sell pieces as a result.</li> <li><input checked="" type="checkbox"/> The side gate at the hall will be fixed by Ced but due to the nature of traffic on this path the gate is unlikely to withstand the wear and tear. It was agreed both gates should be pinned open to avoid damage but available to close when the garden is in use by young people groups such as the toddlers.</li> <li><input checked="" type="checkbox"/> There has been no update from the pizza van owners as to when they might start operating.</li> </ul>	<p><b>Kate</b></p> <p><b>Ced</b></p>	
<p><u>Hall Keeper's report</u></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Tanya was unable to attend but provided the committee with a report on quarterly invoicing from 1 April-30 June.</li> <li><input checked="" type="checkbox"/> There has been an increase of £597.40 in rental charges compared to this period last year, although this may include some payments for rentals in the next quarter. However, there are still outstanding invoices for June of around £600.00 including the Glenfarg Gala weekend and the general election.</li> <li><input checked="" type="checkbox"/> No further issues to report.</li> </ul>		
<p><u>Secretary's report</u></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Kerry had no items for discussion.</li> </ul>		

<p><u>Property Convenor's report</u></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The outside lights were full of water. Tim consulted an electrician who recommended a replacement and two of these have not been installed. Tim asked for the committee and hall users to give feedback on how effective they are before he installs a third light outside the meeting room.</li> <li><input checked="" type="checkbox"/> Kerry mentioned that the exterior of the cupola was looking a bit shabby. This will be looked at.</li> <li><input checked="" type="checkbox"/> Kareen asked if the outside windows could be cleaned. It was agreed Ced would purchase proper equipment for this and Kareen is happy to do the cleaning.</li> </ul>	<p><b>All</b></p> <p><b>Tim</b></p> <p><b>Ced</b></p>	
<p><u>Treasurer's report</u></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> For the period Apr-Jun the hall took in £2,781 in rents.</li> <li><input checked="" type="checkbox"/> The annual accounts are with the auditor but look likely to show a loss of around £1,700. Rents were down for the year and expenditure has risen – this will be discussed at the AGM in September.</li> <li><input checked="" type="checkbox"/> The committee acknowledged a donation of £200 from soup-and-a-chat and gave its thanks for the organisers' generosity over the years. Kerry to send letter of thanks.</li> <li><input checked="" type="checkbox"/> Jean asked if Tanya and Kareen could provide a monthly invoice as they are classed as self-employed.</li> <li><input checked="" type="checkbox"/> The hall carries out its own fire checks and it was decided we should check the terms of our insurance regarding any fire certification</li> <li><input checked="" type="checkbox"/> The electricity contract with SSE finishes in August and it was agreed we should look at other providers to find the best tariff.</li> </ul>	<p><b>Kerry</b></p> <p><b>Tanya/ Kareen</b></p> <p><b>Jean</b></p> <p><b>Jean</b></p>	

