



TRACKS Youth Program
Trent Aboriginal Cultural Knowledge and Science
1600 West Bank Drive
Peterborough, ON Canada K9L 0G2
705 748 1011 (ext. 6381)
operations@tracksprogram.ca
www.tracksprogram.ca/

TRACKS Youth Program – Summer Instructor Position

Title: TRACKS Outreach and Education Program – Summer Instructor

Work term: 35 hours/week for 16 weeks between May and August

Wage: \$15/hour

Reporting to: Outreach and Education Coordinator

Number of positions: 4

TRACKS is a growing initiative developed in partnership with the Indigenous Environmental Studies and Sciences (IESS) Program at Trent University and the Kawartha World Issues Centre. We take an **Indigenous-and-Environmental approach to science education**, delivering both free programming with First Nations and urban Indigenous community partners as well as a series of fee-for-service camps and workshops for both Indigenous and non-Indigenous youth.

TRACKS Outreach and Education instructors should have a strong background/interest in STEM subjects and Indigenous traditional ecological knowledge. These Instructors will deliver classroom workshops in schools in May and early June, and facilitate week-long day camps in July and August. All TRACKS programming takes place within a 100km radius of Peterborough, or at Trent University.

We are seeking 4 full-time staff members to support TRACKS Outreach and Education throughout the Summer.

Please note that the availability of this position is conditional on funding.

Key Responsibilities

- Deliver hands-on, educational science, math and Indigenous knowledge programming for youth ages 6-12
- Maintain an inclusive and safe space for all youth
- Serve as a positive role model for all youth
- Participate in mandatory staff training upon hiring
- Maintain regular office hours in communication with Outreach and Education Coordinator
- Assist with ongoing development of workshops and Summer programs
- Assist with the development of curriculum tailored to different learning styles and age groups
- Represent TRACKS at various outreach or community events
- Contribute to the future of the program by participating in evaluation, providing feedback and sharing success stories on a regular basis
- Must be willing to travel occasionally
- Must be willing to work a flexible schedule, with some evening and weekend hours
- Other duties as assigned by Outreach and Education Coordinator

Required Skills and Qualifications

- **Must have experience working with children and a strong sense of leadership**
- Basic computer skills such as word processing and email communication
- Experience working in or with Indigenous communities
- Experience with, or significant awareness of, Indigenous cultural knowledge
- Ability to take direction and work independently
- Strong teamwork and willingness to collaborate with others
- Reliable and respectful communication towards coworkers and supervisors
- Experience with conflict resolution



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TRACKS strives for equity in its hiring and specifically welcomes applications from all qualified candidates including those experiencing marginalization, including women, people with disabilities, people of colour, Indigenous people (including First Nation, Metis, Inuit and non-status), those identifying as two-spirit or LGBTQ, parents and caregivers, and those dealing with adversity in their lives. We commit to making reasonable accommodations for those needing additional support, as much as possible within the expectations and requirements of this position.

Indigenous applicants will be given special consideration as we strive to honour Indigenous knowledge and strengthen Indigenous leadership within our program.

Other Qualifications and Assets

- Valid driver's license and access to vehicle
- Background in environmental science, math, or other science discipline
- Experience working in classrooms, summer camps and/or youth programs
- First aid training
- Lifeguard certification
- Successful candidates will be required to submit a Police Vulnerable Sector Check prior to employment

Applicants must fulfill all requirements of funding through Green Spaces United Nations Association of Canada, including being between the ages of 15-30 and the intent to return to school in Fall 2019. For more info visit:
<http://unac.org/green-spaces/>

Why work for TRACKS?

TRACKS places high priority on providing training and professional development opportunities for all employees. By working with TRACKS, you can expect to be immersed in an environment that will grow your resume and build competencies which are valuable to future employers. These include:

- Critical thinking and problem solving
- Innovation, creativity and collaboration
- Independent work ethic
- Effective communication including conflict resolution
- Cognitive skills such as active listening, self-evaluation, adaptive learning, and more

You will also have the opportunity to be involved in various types of training and have the freedom to pursue your individual interests related to Indigenous ways of knowing. This position will also allow you to access resources available through Trent University.

See next page for application details.



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Application and further information:

Please submit the following in a single .pdf document with title in the format of LASTNAME_Outreach:

- your resume
- a cover letter introducing yourself and answering the question: ***Why is it important to integrate Indigenous and Western Sciences into youth education?***

***Please do not repeat your resume in your cover letter.
Instead, please describe, in your own words, why you believe it is important to integrate both of these knowledge systems in educational spaces. Use your personal experiences, anecdotes and more to let us know why you are passionate about this type of program.***

- contact information for three references (at least two being past employers)

Please submit the above on our website at the following link: <https://www.tracksprogram.ca/apply-now-tracks-outreach-education-summer-instructor>

It is important that you follow all the guidelines for submission stated here and on the website.

Direct any questions regarding the application process to Kelly King, Outreach & Education Coordinator, at education@tracksprogram.ca.

Applications will remain open until March 1st. Only applicants selected for an interview will be contacted.