

GOVERNMENT DATA COLLECTION AND DISSEMINATION PRACTICES ACT LETTER

MARKET RATE DEVELOPMENTS

(HOUSEHOLD NAME)

As provided by the Government Data Collection and Dissemination Practices Act, anyone who is requested to provide personal information about himself must be informed whether he is legally required to provide such information, or whether he may refuse to supply the information requested. As an applicant for housing financed by the Virginia Housing Development Authority, you are requested to provide certain information that will enable:

THE WILLIAM BYRD SENIOR APARTMENTS, LLC / THE WILLIAM BYRD SENIOR APARTMENTS

to complete a "Tenant Income Certification".

The information requested will be used to determine an adjusted annual income, which you and your family receive from all income sources.* This is necessary because the Rules and Regulations adopted pursuant to the Authority conferred on the Virginia Housing Development Authority limit eligibility for initial occupancy to families whose adjusted income does not exceed certain established limits. In addition, it is necessary to know the composition of your family (number of dependents) so that the proper size of dwelling unit may be authorized for you and your family.

Although you are not legally required to provide the information requested, your failure to do so will result in our inability to determine your eligibility for housing in this development.

This management agent/owner to the Virginia Housing Development Authority, 601 South Belvidere Street, Richmond, VA 23220, electronically transmits the completed "Tenant Income Certification". It is possible that information provided by you will be revealed to others for the purpose of confirmation or for other purposes in accordance with the Virginia Freedom of Information Act, but any information so supplied is subject to the safeguards of the Government Data Collection and Dissemination Practices Act.

Sincerely,

Management

Date

Acknowledged by:

Household Signature(s):

Date

Date

VHDA Form No. MD: 202
01/07

MD: 202.doc

*A Photostat or facsimile copy or electronic transmittal of your signature may be used to retrieve information required to determine gross annual income. It may be used to verify information listed on your application and/or recertification for the purpose of approval and/or retrieval of income and asset information during the course of occupancy, deemed necessary for compliance with the Section 42 Low Income Housing Tax Credit Program Guidelines set forth for the property listed above. Your signature above indicates authorization to request verifications of necessary information concerning any income or asset sources by phone, fax, or Photostat copy of this form, along with the necessary identifying verification form during the declared compliance period of this property. Charges may be assessed to your accounts when required verifications are obtained from a financial institution and are not reimbursable.