

## **Hand Therapy & Occupational Fitness Center**

### **Patient's Rights and Responsibilities**

#### **PATIENT RIGHTS:**

The staff at the Hand Therapy & Occupational Fitness Center has adopted the following list of patient rights. This list shall include but not be limited to the patient's rights to:

1. Exercise these rights without regard to sex or culture, economic, educational, or religious background or the source of payment for his/her care.
2. Considerate and respectful care including the appropriate assessment and management of pain.
3. Knowledge of the name of the therapist who has primary responsibility for coordinating his/her care and the names and professional relationships of other therapists who will see him/her.
4. Receive information from his/her physician/therapist about his/her illness his/her course of treatment and his/her prospects for recovery in terms that he/she can understand.
5. Receive as much information about any proposed treatment or procedure he/she may need in order to give informed consent or to refuse this course of treatment. Except in emergencies, the information shall include a description of the procedure or treatment, the medically significant risks involved in the treatment, alternate course of treatment or non-treatment and the risks involved in each and know the name of the person who will carry out the procedure or treatment.
6. Participate actively in decision regarding his/her medical care to the extent permitted by law, this includes the right to refuse treatment.
7. Full consideration of privacy concerning his/her medical care program. Case discussion, consultation, examination and treatment are confidential and should be conducted discretely. The patient has the right to be advised as to the reason for the presence of any individual.
8. Confidential treatment of all communications and records pertaining to his/her care. His/her written permission shall be obtained before his/her medical records can be made available to anyone not directly concerned with his/her care.
9. Reasonable responses to any reasonable request he/she may make for service.
10. Leave the facility even against the advice of his/her physician
11. Reasonable continuity of care and to know in advance the time and location if appointment as well as the physician providing the care.
12. Be advised if his/her physician proposes to engage in or perform human experimentation affecting his/her care or treatment.
13. The patient has the right to refuse to participate in such research project.
14. Examine and receive and explanation of his/her bill regardless of source of payment.
15. Know which facility rules and policies apply to his/her conduct while a patient.
16. Have all patients' right apply to the person who may have legal responsibility to make decision regarding medical care on behalf of the patient.

A list of patient's right shall be posted within the facility so that such rights may be read by the patients. All personnel shall observe these patients' rights.

#### **PATIENTS RESPONSIBILITIES:**

The care a patient receives depends partially on the patient himself/herself. Therefore, in addition to these rights, a patient has certain responsibilities as well. These responsibilities represented to the patient in the spirit of mutual trust and respect.

1. The patient has the responsibility to provide accurate and complete information concerning his/her present complaints, past medical history, and other matters relating to his/her health including existing level of pain.
2. The patient is responsible for making it known whether he/she clearly comprehends the course of his/her medical treatment and what is expected of him/her.
3. The patient is responsible for following the treatment plan established by his/her physician, including the instructions of nurses and other health professional as they carry out the physician's orders.
4. The patient is responsible for keeping appointments and for notifying the Hand Therapy & Occupational Fitness Center staff when he/she is unable to do so.
5. The patient is responsible for his/her actions, should he/she refuse treatment or not follow his/her physician's order.
6. The patient is responsible for assuring that the financial obligations of his/her care are fulfilled as promptly as possible.
7. The patient is responsible for following facility policies and procedure.
8. The patient is responsible for being considerate of the rights of other patients and facility personnel.