Attachment 1

Memorial Baptist Church

Job Description

Student Pastor

1. Student Ministry
2. Work cooperatively with Senior Pastor, staff, Student Ministries Committee and church organizations to plan, develop and implement all aspects of a balanced student ministry in the areas of group building, worship, discipleship, missions and outreach.
3. Be an advocate for students and educate the congregation about the hopes, concerns and needs of students in the church and community.
4. Support and guide the work of the Student Ministries Committee in an annual process of evaluating the vision and goals of the student ministry and directing monthly planning sessions.
5. Work with youth leaders in planning and conducting a program to lead the students in the knowledge of the plan of salvation to nurture their Christian development.
6. Recruit and train volunteers who work with students in all aspects of student ministry and ensure adequate volunteer support and adult-to-student ratios.
7. Coordinate Bible Study curriculum for students (Grades 6-12) and recruit teachers in partnership with the Bible Study Director.
8. Be aware of resources for developing the student ministry programming and participate in continuing education events and training opportunities.
9. Be a liaison between the church and other community organizations, people and resources that relate to students and student resources.
10. Communicate in a timely manner and as effectively as possible using all available resources (email, website, bulletin, newsletter, bulletin board, etc.). Ensure communication with church staff and leadership, parents, and the congregation as a whole.
11. Keep records of student participation and manage the student ministry budget.
12. Prepare the annual budget needs and administer the approved budget according to approved policies.
13. In consultation with the Student Ministries Committee, annually review policies and procedures related to the student ministry program and recommend amendments as necessary.
14. Assist with planning, including fundraising, and conducting special projects such as retreats, mission trips and camps.
15. Be available to students at all of our community middle & high schools (i.e. lunch at school, attendance at extracurricular activities, visitation, times of crisis, etc.).
16. Administer the Upward Basketball Program during the Upward season (August-March).
17. Ensure that Child Protection Policies are observed in all student ministry settings.
18. Other Duties
19. Serve as a member of the Deacon Selection Committee.
20. Perform other duties as assigned by the Senior Pastor.

Approved by Memorial Baptist Church on July 9, 2014